

Paschim Banga Samagra Shiksha Mission

Memo No: 40/225/Admin/PBSSM/2023

Date: 18/03/2024

To
The Additional District Magistrate, SSM (Education)
All Districts

Subject: Summer Projects 2024 for classes I to XII.

Ref: Guidelines for Summer Projects

Madam/ Sir,

The School Education Department, West Bengal (SED) started summer projects in all schools from 2023 for classes V-XII. This year it is designed for all students from class I to XII. The projects may be selected according to the interests, available resources and level of students keeping in mind the school syllabus so that students get a more hands-on approach to concepts and there is knowledge deepening.

This year, classes I to IV have also been included under this intervention. Additionally, a new component is added for classes IX-XII, social and community services, voluntary in nature under the guidance of parents and guardians.

Section 1 | Class wise plan

1.1 | Classes I to IV with a focus on FLN

- Emphasis should be placed on developing foundational skills such as literacy, numeracy, and communication.
- Classes I & II: Projects to include drawing and colouring. Topics can be around elements from the nature of surrounding or other suitable topics as mentioned in school textbooks.
- Classes III & IV: Projects to include paragraph or story writing on myself, my family, my friends, my pet, my school etc.
- These projects will be displayed during the Reading Mela

1.2 | Classes V and VI

'Know your surroundings' or 'One with nature'

- Activities will be designed by selected teachers based on discussions with Head of Institutions and subject teachers
- Students will learn to understand and appreciate nature
- Creating environmentally conscious citizens

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- Teachers will orient the students on the expectation and outcome from the projects and how to go about it
- Activities can include, supervised hands-on experiments, observations and documentation, research and documentation projects, creative writing, and others

1.3 | Classes VII and VIII

Project on local history of your locality/ climate change around you

Learn about Government Offices/ Higher Education Institutions/ Banks/ Post Offices/ Nurseries etc.

- Exposure to various lifeskills and occupational skills
- Appreciation for different occupations
- Selected subject teachers as identified by the HOI will design the activity for the students
- HOI to organize a meeting to parents to explain the importance of summer projects and the need to allow their wards to spend those days in this project
- Nodal teacher will develop specific assignment for students

1.4 | Classes IX and X

Knowing about local Libraries, Colleges, Vocational Institutes, Hospitals, Banks and Corporate bodies, Municipalities and corporation, Industries, Local artisan, Handicrafts, Cottage industries, Academic and research institutes etc.

Social and Community services, voluntary in nature in local gardens/ health centres/ caring for the old and sick/ teaching younger children/ helping children with special needs in joyful activities, etc. These activities can be done by students with consent from parents and under the guidance of their parents and mentors.

- Exposure to various life-skills and professions
- Honing employability skills
- Joy of sharing and developing empathy
- Appreciation for different occupations
- Selected subject teachers as identified by the HOI will design the activity for the students
- HOI and nodal teacher will coordinate and communicate with the institutes/ centres
- HOI to organize a meeting to parents to explain the importance of summer projects

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1.5 | Classes XII and XIII

Science, Social Sciences & Commerce: Diploma & Degree Colleges, Research Centres, Sericulture, Textile Centres, Different NGOs, Court, Police Station, Post Office, Banks, Cyber Centres etc.

Social and Community services, voluntary in nature in livelihood projects/ Anganwadis/ Post Offices/ Hospitals/ Libraries/ teaching younger children etc. These activities can be done by students with consent from parents and under the guidance of their parents and mentors.

- Exposure to various life-skills and professions that will help students in determining their career paths
- Honing employability skills
- Joy of sharing and developing empathy
- Selected subject teachers as identified by the HOI will design the activity for the students
- HOI to organize a meeting to parents to explain the importance of summer projects
- Nodal teacher will develop specific assignment for students as per the Guidelines developed by WBBSE and WBHSCE

Section 2 | Salient Features for all classes

- Students shall submit the project once schools reopen
- The themes can be related to subjects taught in school, local culture, nature, community, or any other relevant aspect.
- Schools have the autonomy to select themes based on their students' needs and availability of resources.
- Assignments will be mostly home-based and if possible, some visits to connect with nature/ surroundings depending up on the weather.
- Projects will be assessed using the formative assessment approach.
- Teachers should use age-appropriate assessment methods, such as rubrics, checklists, or anecdotal records, to evaluate students' performance. Assessment should focus on understanding students' engagement, learning outcomes, and the development of key skills.
- Schools should encourage students to collaborate with their peers, family members, or community members during the projects.
- Parents or guardians should be involved and encouraged to provide support and guidance to their children during the project duration.

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- Activities can include hands-on experiments, observations, art and craft, storytelling, and interactive games.
- The projects should incorporate opportunities for critical thinking, problem-solving, and collaboration.

Section 3 | Review and Reporting at the school level

3.1 | Review of the summer projects submitted by students

The teachers are required to review the projects submitted by the students (individually or group-wise). The following factors are to be kept in mind when evaluating the projects by students.

Suggestive criteria for review:

- Innovative and Critical thinking– the student creatively thought about their project and came up with innovative ideas for the project
- Technical learning– the student was able to connect the activity with the lessons taught in the class and also display it in the project
- Presentations skills– the student demonstrated good presentation skills in the project in the form of neatness, clarity of thoughts, fluency etc.
- Active participation– the student actively participated during the activities, exchanged their views, showed interest in learning new things, etc.
- Empathy and cooperation– the student was empathetic towards their classmates during the activities and projects, the student was cooperative and followed instructions provided by the teachers, etc.

The school will display all innovative projects and is also encouraged to share a few good projects with the District Officials.

3.2 | Feedback on students' participation in Summer Projects

The HOI may be requested to share their experiences on the students' participation in the summer projects on the following suggestive areas, if possible:

- Number of students that participated in activities
- Topics/ Activities undertaken as a part of the summer project
- Any special/innovative initiatives taken by the school
- Positive outcomes observed

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- Life skills that the students were exposed to while carrying out the activities and the projects

Section 4 | Sharing and Reporting

4.1 | Sharing of best summer projects

The districts may share the best projects from each level with the State. The best projects may be shortlisted along the following areas:

- Creativity and innovation
- Presentation
- Applications with respect to classroom learning
- Photos/ videos shared must be clearly labeled:
 - Name of school
 - Topic of project
 - Photos of the summer project
 - Innovative factor of the project
 - Learnings demonstrated in the project

4.2 | Reporting at the District Level

The Districts shall collect and report to the State the following information:

- Number of schools, level wise, that conducted summer projects in their district
- Class wise number of boys and girls that participated in summer project

A Google Sheet will be shared for the same.

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Section 5 | Implementation Plan and Timeline

Sl. No.	Activity	Stakeholders	Nodal Officer(s)	Timeline
1.	Orientation Programme by State	SNOs, DEOs SSM, DIS (Pr/ Sec), DNOs (SSK/MSK)	PBSSM	By 20 th March, 2024
2.	Orientation Programme for Hols and SIs by District	ADIs, SIS, AIS, HOIs, Academic Supervisor, SSK/ MSK Head Teachers	ADM of concerned district	By 23 rd March, 2024
3.	Orientation Programme for Teachers	Selected teachers of respective schools	DIS (Pr/Sec) of concerned district	By 30 th March, 2024
4.	Implementation of Summer Projects in all schools	Teachers of schools and SSK/MSK	HOI	During the summer break (09.05.2024 to 20.05.2024)
5.	Monitoring of summer projects in the districts	All Educational Administrators at the State and District level		During the summer break (09.05.2024 to 20.05.2024)
6.	Reporting on Summer Projects to the State	HOI/ SI	District Education Officers	Within 7 days after schools reopen
7.	Sharing of best projects by the Districts to the State	HOI	District Education Officers	By first week of July 2024

Enclosed: Summer Project Topics



State Project Director
PBSSM

Memo No: 40/1(9)/225/Admn/PBSSM/2023

Date: 18/03/2024

Copy forwarded for kind information and necessary action to:

1. Commissioner of School Education
2. President, West Bengal Council of Higher Education
3. President, West Bengal Board of Secondary Education
4. President, West Bengal Board of Primary Education
5. Mission Director, PBRSSM
6. District Education Officer, SSM, All Districts
7. District Inspector of Schools (Secondary), All Districts
8. District Inspector of Schools (Primary), All Districts
9. Education Specialist, UNICEF


State Project Director
PBSSM